

Section 3 – Affiliate Organisation Information (to be completed by school)

Name of School requesting vetting		Roll No.	
Name of Principal / Chairperson BOM <i>(signature at bottom of form)</i>		Contact No.	
Address of School			
Email			

Identification Documents: To establish identity applicant must provide documentary proof of the following: i) Name; ii) Date of birth; iii) Current Address and iv) Photographic ID. Please tick ✓ which original documents are provided by the applicant. Only the documents listed below can be accepted. Copies of these documents must be held on file in the school.

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<i>Photographic ID / Proof of Current Address – The combination of Photo ID/ Proof of Current Address documents provided must result in a combined score of 100.</i>	<i>Please insert ✓ to indicate which documents were provided</i>	<i>Over 18 years Points for Vetting Applicant</i>	<i>under 18 years Points for Vetting Applicant</i>
Forms of Photographic Identification – One, or more, as outlined below must be provided			
Irish Driving licence or learner permit (credit card format)		80	
Passport		70	100
Irish Certificate of Naturalisation		50	
Birth Certificate (One form of Photographic ID must also be provided with Birth Certificate)		50	100
Garda National Immigration Bureau (GNIB) Card		50	
National Identity Card (EU / EEA / Swiss citizens)		50	
Irish Driving Licence (old paper format)		40	
Membership card from an Educational Institution		25	
Current National Age card issued by An Garda Síochána		25	
Forms of Proof of Current Address – One as outlined below must be provided			
Letter from employer(within last two years) confirming name and address		35	
P60, p45 or Payslip (with name and home address)		35	
Utility Bill issued within last six months. (Mobile phone bills are not acceptable.)		35	
Bank / Building Society / Credit Union Statement (issued within the last six months)		35	
Current written statement from Principal / Chairperson BOM confirming attendance at educational institution on letterhead of that institution		N/A	100
Vetting Subject is unable to achieve 100 points but has provided Affidavit witnessed by a Commissioner for Oaths.		100	100
(Combined Minimum Score Required =100)	Total		

By signing this form, I confirm that I have reviewed originals of the documents indicated above in relation to the Vetting Applicant and that **I have validated the identity and current address of the Vetting Applicant** in accordance with the requirements of the National Vetting Bureau (Children and Vulnerable Persons) Act 2012 to 2016. I also confirm that copies of the identification documents have been retained in accordance with the Data Protection Acts 1988 to 2018 and GDPR.

Signed: _____
School Principal / Chairperson BOM

Date: _____

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